

**THE PARISH OF
ST ANDREW, NORTH SWINDON
Annual Report 2021**



**ANNUAL PAROCHIAL CHURCH MEETINGS
to be held in church
Sunday 15th May 2022 - 11.15am**

This pack includes

- (a) **Agenda for 2022 meetings**
- (b) **Minutes and Reports for 2021**
- (c) **Accounts for 2021**

THE PARISH OF ST ANDREW, NORTH SWINDON
15th May 11.15am

ANNUAL MEETING OF PARISHIONERS 2022

A G E N D A

1. Welcome and opening prayers
2. Apologies for absence
3. Minutes of previous annual meeting of parishioners 2021
4. Election of Churchwardens.

ANNUAL PAROCHIAL CHURCH MEETING 2022

A G E N D A

1. Apologies for absence.
2. Minutes of the previous annual parochial church meeting 2021
 - (a) to be approved and signed
 - (b) matters arising
3. Presentation of Updated Electoral Roll.
4. Elections:
 - a. 3 PCC vacancies for 3 years
 - b. 2 PCC vacancies for 2 years
 - c. 1 PCC vacancies for 1 year
5. Election of Sidespeople and Assistant Churchwardens.
6. Agreement that Licensed Lay Ministers are automatically members of the PCC (up to a maximum of 2) from 2023
7. Consideration of Reports.
8. Financial Report and Presentation of 2021 Inspected Accounts
 - a. Adoption of 2021 Inspected Accounts
 - b. Appointment of Independent examiner
9. Incumbent's Report.
10. The Grace.

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**MINUTES OF ANNUAL MEETINGS HELD 12th May 2021
PARISH OF ST ANDREW, NORTH SWINDON**

Present:	Helen Allen	Barry Luffman	Susan Smith
	Colin Clark	Susan Jennings	David Templar
	Brian Clegg	(Minutes)	Karen Vermeersch
	Gillian Clegg	Anthony Jones	Michael Vermeersch
	Anthony Hatter	Lynda Jones	
		Debbie Nichols	
		Sally Robertson (Chair)	
		Helen Smith	
		Peter Smith	

Apologies: Donna Kelly
Donna Wylde
Glen Smith

Agenda Item	Subject	Action
ANNUAL PAROCHIAL CHURCH MEETING		
1.	Welcome, Opening Prayers – Led by Sally Robertson (Chair) and Karen Vermeersch	
2.	Apologies as listed above	
3.	Minutes of the APCM on 30th September 2020 were approved, agreed and signed. There were no matters arising.	
4.	Election of Churchwardens: A huge thank you to Karen Vermeersch for fulfilling this role for two years. Thank you also to Brian Clegg for continuing in this role, he was proposed by Linda Pope and seconded by Lynda Jones Elected.	
5.	Presentation of Updated Electoral Roll There are 71 parishioners, which is an increase of 2, with 34 resident in the parish and 37 not resident. Many thanks to Alison Adams for compiling it this year and in previous years. Thank you also to Gillian Clegg for offering to be the electoral roll officer next year.	
4.	Elections: a. PCC vacancies for 2 years Susan Jennings proposed by Linda Jones and seconded by Helen Allen. Elected. c. PCC vacancies for 3 years Donna Wylde proposed by Karen Vermeersch and seconded by Linda Jones. Elected. Many thanks to Tina Thorpe and Frances Grimshaw for their years of service on the PCC.	
5.	Election of Sides people The following are sides people: Niki Wilding Karen Vermeersch Barry Luffman Paul Zukeiwicz	

David Templar
Tony Jones
Lyn Jones
Harriet Maltby
Frances Grimshaw
Donna Wylde
Peter Smith
Susan Smith

Thank you to Pat Bristow, Tony Hatter and Tina Thorpe who have stepped down from this role.

Assistant Church Wardens

The following are assistant church wardens:

Peter Smith
Barry Luffman
Karen Vermeersch
Dave Templar
Paul Zukeiwicz

6. **Consideration of Reports**

Sally Robertson extended her thanks to all contributors and to Karen Vermeersch for pulling it together.

7. **Financial Report and Presentation of 2020 Inspected Accounts**

Susan Smith presented the report. She thanked everyone for their generous and regular giving. There was a 26% decrease in funds due to the pandemic. Grants were made to the 3 charities the church supports and it continued to support Swindon Youth For Christ. Grants were received to help pay for the path and the gate. Susan Smith proposed Paul Crawley as the independent examiner and Barry Luffman seconded it. Carried.

Thanks were offered to Susan for all her hard work.

8. **Incumbent's Report**

A special thank you this year to Karen Vermeersch and Brian Clegg for their expertise and help with technology, ensuring Zoom services run and the website and Facebook are updated. A particular thank you to Brian Clegg for organising the music.

There is an opportunity within the church to train as a verger for weddings. There is also a vacancy for a Church Governor at Tadpole Farm Academy.

Karen Vermeersch offered Sally Robertson a special thank you for holding the church together and keeping things going through challenging times.

9. **Guest Speaker - Paul Freeland from The Pattern Church**

Paul talked about the plan to plant a church in North Swindon, possibly at the Orbital Shopping Centre. The aim is to increase church attendance in this area of high population but low church attendance. They hope to run toddler groups and do youth services alongside their services. There is an opportunity to work together with St. Andrews which is exciting, Swindon may even get a Cathedral one day! Sally Robertson suggested we could start with a joint prayer meeting.

APCM Closed.

REPORTS FOR 2021

THE PAROCHIAL CHURCH COUNCIL (PCC)

(a) Its Role

The Council is required, as stated in the Parochial Church Councils Measure 1956, to co-operate with the incumbent in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It is also a forum for debating matters sent down by the General, Diocesan and Deanery Synods. The PCC is responsible with the incumbent for the disposal of all monies collected.

(b) PCC Members

Ex-officio members

Sally Robertson (Priest-in-Charge)
Karen Vermeersch (while Churchwarden)
Brian Clegg (Churchwarden)
Dave Templar (Deanery Synod Member – re-elected September 2020)
Colin Clark (Deanery Synod Member – re-elected September 2020)

Elected members

Susan Smith (Treasurer) (reelected 2020 – term ends 2023)
Susan Jennings (elected in May 2021 for 2 years – term ends 2023)
Donna Kelly (elected in April 2019 for 3 years – term ends 2022)
Helen Allen (elected September 2020 – term ends 2023)
Donna Wylde (elected May 2021 for 3 years – term ends 2024)

Co-opted members

Barry Luffman
Debbie Nicholas

Minute Secretary

Susan Jennings

(c) Organisation

The PCC met 11 times in 2021: 5 times in person and 6 times on Zoom.

(d) Proceedings of the PCC

The main items, which the PCC considered during the year, included:

Mission: During the mission-focused part of our meetings, we considered the following: The 5 marks of mission, models of the church, Transforming Church Together (a CoE initiative), ‘where we go from here’ in terms of making the best use of our facilities and gifts, being our best selves (code of conduct), Living in Love and Faith (a CoE initiative), plans for Christmas, accessibility audit

Business: Our business discussions included: worship during lockdown, APCM matters, plans for worship, dealing with the gate post, review of churchyard, renewal of cushions, discussion with Archdeacon Christopher on The Well, ideas for the autumn and risk assessments, health and safety, expenses for Licensed Lay Ministers in training, Acting Out, lifting of suspension of presentation.

Continuing from 2020, we read a book together and discussing our learning about prayer at the beginning of each meeting: A Praying Life by Paul E Miller.

(e) Facts and Figures for 2021

Electoral Roll: 72

Average Sunday Attendance : St Andrew's & Tadpole Farm Academy (*) or St Francis Schools(^) :

	2021 In church and on Zoom/FB	2020 In church and on Zoom	2020 In church only	2019*	2018*	2017^
Adults	26	24	14	31	30	29
Children	6	4	3	8	10	11

Occasional Offices	2021	2020	2019	2018	2017
Baptisms:	16	5	32	40	48
Funerals:	11 (3 church)	18 (2 church)	6 (0) church)	2 (1 church)	16(1 church)
Marriages:	2	1	5	1	1
Blessing after Civil Marriage:	0	0	0	0	0
Confirmation	0	0	2	6	6

(f) Log Book, Terrier and Inventory

Checked March 2022, signed by Revd Sally Robertson and Brian Clegg, 8th March 2022.

CHILDREN'S WORK (Helen Allen)

During 2021, the COVID restrictions have changed numerous times and the children's work team have responded with flexibility in order to continue to provide resources to be used at home or in church. These consisted of downloadable resources, for home use; and for use in church, plastic wallets containing colouring pencils, glue sticks, scissors and a pencil which were sanitised after each use and the craft put into the wallet 72 hours prior to the service. There are always craft wallets available for children attending all services.

Children's services were held outdoors when restrictions required and weather permitted; however, when services were indoors, we continued to maintain social distancing and mask-wearing due to the limitations of our building, and encouraged children to stay in their family unit and not wander round during the services as they had previously. Children's attendance has been recorded, when possible, and they are still offered beads for each service attended. Physical beads can be collected at any face-to-face service or event.

In the second half of 2021, planning began for a new venture aimed at 8 to16-year-olds. This became "Acting Out: a creative way to serve our community", which held its first meeting in November 2021. At the first meeting, the young people made Christmas cards for the residents and staff at Ridgeway Rise Care Home. The young people were asked for feedback and for their ideas for future activities, a programme for next year is being organised bearing their ideas in mind. Acting Out runs for 45 minutes on the third Sunday in the month, with breaks in April, August and December, corresponding with Easter, school summer break and Christmas. Parents are able to drop off their child or stay for coffee and a chat at the back of the church, where Lyn provides refreshments.

All the children's and young people's activities have been risk assessed with a view to safety, safeguarding and COVID-safety, where applicable. The children's leaders feel confident that the measures in place have enabled

children to participate in church services and activities safely; however, they would welcome any feedback you may wish to offer.

Our thanks to Bev, Nicola and Donna, our other Children's Leaders, and to Lyn, who has taken a step back from children's work but still offers much appreciated hospitality and advice.

DEANERY SYNOD (*Dave Templar*)

Swindon Deanery Synod 2021

Area Dean 4th January 2021 Revd Trudie Wigley

Deputy Area Dean Revd Sally Robertson

There were four Swindon Deanery Synod Meetings 2021: 9th February - 18th May - 8th July - 14th October

9th February

First House of Laity Meeting at 19.30 to elect a new Lay chair.

David Cain was elected unanimously and will serve 3 years.

Main Meeting

Act of Worship led by the outgoing Deanery Leadership Team.

Deanery Leadership Team Revd. Trudie Wigley Area Dean, Revd. Sally Robertson Associate Area Dean, David Cain Lay Chair.

Election to Deanery Leadership Team

House of Clergy Revds. Phill Harrison, Mark Tidy and Tom Morgan

House of Laity David Tunley and Helen Watt. Helen Watt was appointed Deanery Secretary and Chris Pope was appointed Deanery Treasurer.

The Main Item Archdeacon the Venerable Christopher Bryan

spoke to the meeting about his presentation on the Theme of the Transforming Church with timetable and referred to Diocesan Website.

A Reading from Mark 6 v 30-52 Feeding of the 5000. Followed by group discussions.

Area Dean concluded meeting with prayers.

18th May

Best report may be found at link below I can supply paper copies.

<https://www.nchurch.org.uk/swindon-deanery/synod-snippets.php>

Session on Swindon Deanery after Covid, including presentations from 4 Churches.

Discussions on how we coped, live streaming Services, Children's work, Schools work, Outreach & Pastoral care then thoughts for future how we start again what we might keep and leave.

Updates on Transforming Church, LLF, Eco Church, Racial Justice.

Closing Prayers.

8th July

Again, best report may be found at link below I can supply paper copies.

<https://www.nchurch.org.uk/swindon-deanery/synod-snippets.php>

Main Item Racial Justice led by Rev Dr Cathy Okoronkwo Bishop's Advisor on Racial Justice and Vicar of All Saints and St Barnabas, Swindon.

Other items included Eco church, Living in Love and Faith, Transforming Church Together.

14th October Pattern Church

First physical meeting together since Feb 2020. Opening act of worship led by Revd Lydia Morey and members of St Peter's Penhill and St Philip's Upper Stratton reading Isaiah 58 v 9-12.

Revd Sally Robertson shared a summary of the last two on-line synods:-

Live Streaming, Children's Work, Schools, Social Media, Racial Justice.

Revd Anjali Kanagaratnam (**Revd Anjali Kanagaratnam** was recently ordained as deacon and is serving her curacy at the Bybrook Team Ministry in North Wiltshire) addressed us on video. Within worship we were challenged to think how we might include prayers, liturgy and reflection from other cultures.

There will be an intercultural workshop at The Cathedral October 23rd 10-12.30.

The Harbour Project at St. Luke's: This charity is now looking after an additional 70-80 people from Afghanistan. 9 children have been found school places at local schools.

St Luke's hosts a monthly mass on the third Saturday 6pm with readings and prayers in Konkani.

Transforming Church. Together (TCT)

This item was led by Archdeacon Christopher. Christopher shared the background and work to date on TCT. The questionnaire at the beginning of the year was completed by 1,300 people and we have heard from people across the Diocese, including those groups whose voice we don't always hear.

Christopher shared that the process of TCT is continuing and will now start to explore priorities going forward which will lead to a strategic plan and the consideration of its resourcing by **midyear/autumn 2022**.

Closing Prayer Fr Toby Boutle.

FABRIC & BUILDING REPORT (*Churchwarden Brian Clegg*)

The church building remains sound overall, with no obvious structural problems. The gates which protect the porch are in a poor state and need to be either repaired or removed. Internally, the building would still benefit from redecoration. Repairs to the churchyard wall have not been carried out due to lack of funds, but the gatepost was rebuilt and the churchyard gates rehung.

Internally, our electrical equipment was PAT tested and fire extinguishers maintained. A wheelchair ramp has been purchased to improve accessibility. Minor improvements externally included new main signs. As well as the regular maintenance by our contractors, the churchyard has seen several working parties make it tidy and more attractive, while a group has looked at ways to make more of this resource in and with the community. A particular thanks to Steve for the provision of a beautiful bug church to encourage insect life in the churchyard.

FINANCIAL REPORT (*Treasurer Susan Smith*)

Please refer to the PCC's Annual Accounts and the Financial Review at the end of this Report

CARE HOME MINISTRY (*Sally Robertson*)

Contact with the residents of Ridgeway Rise continued to be disrupted throughout 2021. A big positive was that 3 new residents had close connections with local churches, and I was able to go in and take them communion on several occasions. They have also been keen to join in our worship and enjoy worshipping with us via Facebook Live when staffing at Ridgeway Rise allows on a Sunday morning. Covid has certainly made it possible for them to join us in this way. However, it was disappointing that the in-person Carol Service had to be cancelled at the last moment because of a covid outbreak, meaning family and friends were also prevented from visiting over Christmas. The management are hopeful that things are better now, and I will be taking the first Songs of Praise service in the home for over 2 years on Ash Wednesday 2022. Hopefully this will become

re-established as a monthly event and other members of the congregation will be able to join in too when restrictions relax even more.

SAFEGUARDING REPORT (Cathy Foot, Helen Smith, Debbie Nicholas)

Safeguarding continues to be a priority for the Church of England and for St Andrew's Church. With the continued Pandemic we again saw less face-to-face contact during the year but we continued to be mindful of the risks our children, young people and vulnerable adults face when at church or on-line. PCC received regular safeguarding reports from the Parish Safeguarding Officer. Much work was carried out on safeguarding policies and procedures during the year, including the Code of Conduct for Church members, all endorsed by PCC accordingly. Safeguarding training was undertaken and DBS checks carried out where required. We are well underway with the Parish Dashboard tool as recommended by the Diocese having completed Level 1 and now aspiring to Level 2. Debbie Nicholas stepped down as Parish Safeguarding Officer in December and we are very grateful to her for her hard work and commitment. Cathy Foot has replaced her, and Helen Smith remains as Deputy Safeguarding Officer. Keeping children, young people and vulnerable adults safe and being alert to signs of distress is the responsibility of everyone within the church community.

TADPOLE FARM CE PRIMARY ACADEMY (Sally Robertson)

Schools are one of the areas of life most severely impacted by the pandemic, with staff and pupils having to adapt to a continuous stream of changing regulations throughout 2021. Tadpole Farm managed this admirably with the Senior Leadership Team assessing and communicating their updated risk assessments in a safe and timely manner, well supported by the Diocese of Bristol Academies Trust (DBAT). The time spent at home during the first part of the year was very well supported by on-line learning and parents appreciated the quality of the work set for pupils and the support received on-line. Tadpole Farm continued to encourage as many pupils as were allowed to access the school building as children of keyworkers or members of vulnerable groups, which resulting in some pupils thriving in a quieter school environment. When all pupils were able to return to school in person, there was necessarily a need to help children readjust before there were in a state to learn and the staff made this a priority.

Throughout the first half of 2021 Collective Worship was provided via Zoom and even when the children were in school, they stayed in their classes for much of the time and worshipped together via Zoom, making it possible for me to join them on several occasions. Despite the disruption there have been significant developments in how children contribute to worship and much of their engagement with the Bible stories and value for the term is interactive and child led, which has seen much positive feedback.

There were some major organisational changes at the start of the new academic year in September when DBAT centralised many administrative functions such as HR and finance. This resulted in some personnel changes including Niki Wilding moving from her role as school business manager at Tadpole Farm to a role working across many schools in DBAT. A change on this scale will inevitably have an impact on the school as everyone settles into the new procedures, but in the long term this should enable more funding to be spent directly on the children's education. Also in September I took on the role of co-Chair of the Academy Council (formerly known as the local board of governors).

John Spencer has continued as Acting Principal throughout the year and, supported by a great staff team, skilfully brought the school through such a turbulent year. Underpinning this success was the school vision and values which were re-stated in September as "LEAP: Learn, Enquire, Achieve, Partnership – Everything is possible to one who believes". There is every sign that the school will continue to leap from strength to

strength, though this may well be helped if any members of St Andrew's felt they could take on a role as an Academy Council member or help the school in other ways. Please let me know if you are interested.

Communication (Sally Robertson, Karen Vermeersch and Brian Clegg)

Digital means of communication continued to be vital during 2021 and took various forms – e-newsletter, website, A Church near you and Facebook. As restrictions eased towards the end of the year, we began to print information on paper again (e.g. for Christmas services) and produced a paper notice sheet at the end of the year to give out at Christmas services.

We continued to ensure the community Noticeboard in Sainsbury's in Tadpole Garden Village and outside Tadpole Farm Academy has an up-to-date list of services each month, as well as there always being one outside church. If anyone could offer to place a similar poster in some of the other shops in the parish each month, please let Sally know.

The e-newsletter was sent out 22 times via Mailchimp. By the end of the year there were 139 recipients.

Website – the website continues to be one of the main points of contact for the church and has been gradually enhanced through the year. From April to December 2021 we had 258,229 page views, averaging around 940 a day – slightly down on 2020, but still an encouraging number. The website will be fully redesigned in 2022 to give it a more modern and friendly face.

Facebook – remains a very effective communication tool. In 2021 the number of people who liked our page increased from 298 to 360. We have continued to provide online access to worship and in September we took the decision to move from Zoom to Facebook Live. This helped resolve some of the technical issues we were experiencing with poor WiFi bandwidth and added the capability for people to access worship outside of the regular worship times. Whilst this has restricted the capacity for interactive worship, the new format seems to be well received.

Page Visits	•1331
Total Posts	•141
Average Reach	•158

A Church Near You – although the website and Facebook are most frequently used by the regular congregation, the Church of England's A Church Near You site is a valuable resource for potential new members and visitors which typically gets around 550 views a month. During 2021, our A Church Near You page was refreshed and kept regularly up to date with news and special services.

CHURCHWARDENS' REPORT (Karen Vermeersch, Brian Clegg)

Brian Clegg – Another unusual year saw regular reviews required to accommodate changes to Covid regulations. It was good that we were able to return to church, but also to benefit from what we have learned through the pandemic about the benefits of giving a wider congregation remote access to services. This was further enhanced by the move from using Zoom to Facebook Live to stream the service, which reduced the amount of technology required in the church and has opened the services to more potential attendees.

One focus during the year has been on accessibility and inclusiveness of the church. In June we had an accessibility audit for a diocesan advisor and have put in place a number of new features for the building and

services. We can now allocate a designated disabled parking space, we have moved the distribution of communion to the chancel step so it's not necessary to climb up a step to reach the altar rail and we have moved the peace to a more inclusive wave, rather than handshakes. Our website and A Church Near You now give more details for visitors, we are looking at improved print size on handouts and a wheelchair ramp purchased and signage has been improved.

The interior of the church lacked some of its usual warmth during the pandemic, so it was particularly wonderful to have the new pew cushions, arranged by Karen and paid for by generous donations, to make the interior more friendly and comfortable. I have had a lot of support, particularly from Sally and Karen, for which I have been very grateful.

Karen Vermeersch – This has been a poignant year for me, as I relinquished the role of Churchwarden at the Annual Meeting in May. I was strengthened by the fact that I left it in the very capable hands of Brian, alongside whom it was a privilege to serve.

LICENSED LAY MINISTRY (LLM) *(Karen Vermeersch)*

I began Formation training in September last year, along with eleven other candidates, with a weekend retreat. Since then, we have met fortnightly. I have learned a great deal about the church, ministry, spirituality, and myself. Having the support and guidance of my tutors and fellow LLMs-in-formation has been greatly encouraging. Adding to this the support and encouragement of Sally and the members of St Andrew's is invaluable, and I feel blessed indeed.

As I continue to learn and grow throughout 2022, I look forward to Licensing on 8th October and to serving God and this community in a new way.

PRIEST-IN-CHARGE'S REPORT 2021

2021 was a year when we honed our technical skills and showed just how flexible we could be. We began the year worshipping together on Zoom only and ended it with more people in church than at home, as far as we can tell, but with the option for people to join us via Facebook Live simultaneously or later in the week. Well, strictly speaking, we ended on Zoom too with a Zoom only service for Boxing Day – it is amazing how quickly you can become nostalgic for something! However, it was good that after the lockdown at the beginning of the year we were able to continue worshipping in person every week and welcome back Baptism families and weddings, as well as our normal congregation.

Having discovered the benefits of Zoom in some circumstances we have been able to use it in various different ways during the year: for Bible study groups, discipleship course, PCC and special services of prayer during Lent, Thy Kingdom Come and October. We also journeyed through Holy Week via Zoom, but it was great to celebrate Easter Sunday together in person, for those who wished to come, with a service in the Churchyard. This was the first of several outdoor services, showing that covid hasn't just taught us to be flexible with technology but in other ways too. We must remember to hang on to those innovations which have worked well as we (hopefully) move into less covid restricted times.

The Churchyard became a focus of our attention as we recognised how valuable it is for the local community and sought to make it a more hospitable place for humans and wildlife. This has led to some working parties and attempts to engage the local community although there is room for further development with this in the coming year. We were particularly blessed by the Bug Hotel (better thought of as a Cathedral) which contributed to our desire to make more room for wildlife.

It was great to resume Coffee, Prayer and Chat in person in August and this has been a growing group of people who willingly bake cakes and come together to chat and pray once a month. We continue with smaller numbers on Zoom a fortnight later. We have been delighted to welcome other new members into the congregation during the year as well, though we have also lost some through moving away and covid induced absence.

As St Andrew's has limited ventilation, we took a cautious approach to lifting covid restrictions which had the advantage of not having to change anything when more stringent restrictions were introduced at the end of the year. Singing together has made a very welcome return, though we are still restricting ourselves to 3 hymns as masks make singing rather uncomfortable. I have been very grateful not just to PCC who have suggested and implemented our cautious policy, but to all of you for accepting it hardly a murmur. It is so good to feel we can look out for one another and protect one another even when it is a bit inconvenient to ourselves.

It is not just through wearing masks that we have looked out for one another in the past year. The introduction of coffee after the morning service every week from October has given everyone more chance to get to know one another and is only possible because more people volunteered to help. The cushion appeal also saw us supporting one another and guests by making the church more comfortable and it was really encouraging to raise all the money we needed so that we could buy all the cushions in one go. While it is regrettable that those who still wish to join from home can't chat to one another on Facebook Live as they could on Zoom, it is good that no one has to stay at home to run Zoom and the sound quality is normally better, which is another bonus.

I was appointed the Assistant Area Dean for Swindon at the beginning of 2021 and enjoyed helping the Area Dean Revd Trudie Wigley coordinate the Anglican churches across Swindon. This included acting as Area Dean during Trudie's sabbatical a post I have been commissioned to continue from January 2022.

Looking back on last year, I am very grateful for the whole congregation for being so flexible and willing to try doing things in new ways. It enabled us to continue faithfully worshipping God in North Swindon. I am particularly grateful to Brian and Karen and to all of you who have a role within St Andrew's – there are too many of you to name. Together we are the body of Christ in this parish and long may that continue.

Sally Robertson: Priest in Charge

Financial Review 2021 (Treasurer Susan Smith)

The review is to be read in conjunction with the Parish Accounts for 2021.

The parish finances for this year continue to be particularly challenging because of COVID.

Our receipts for 2021 reflect the loss of services on Sundays, and at baptisms and weddings. The regular giving, for God's work in this parish, has continued loyally throughout the year. We have also received generous donations, towards the purchase cost of new cushions for the pews.

A huge thank you should also be given to all the "behind the scenes" people who willingly give time to support the Church, in numerous ways. Their efforts are not recorded in the Parish Accounts but save the parish the need to employ people to cover the roles and so reducing the total payments.

A grant of 10% of the total regular giving received and collections (plate) from normal Sunday services, is shared between our designated charities. The charities we support with grants are The Jerusalem and Middle

East Church Association, Christian Aid and The Children's Society. This year we are giving £325.25 to each of these charities.

A monthly grant of £10.00 is given to Swindon Youth for Christ.

We are also committed to giving £50.00 annually, to both the Wiltshire Historical Churches Trust and the National Churches Trust, for grants previously received, to carry out work at St Andrew's.

The parish has also carried out other collections to the total of £273.22 for

- (i) Swindon Food Collective throughout the year
- (ii) Christian Aid at various times
- (iii) Embrace the Middle East and the Children's Society during the Christmas period

The PCC have a policy that all financial matters for this parish are "crystal clear". There is a "Statement of Accounting Policies" and also "Financial Rules and Procedures" in place to conform to the various Charities' Acts. The PCC members, as Trustees for the Parish, are required to sign an HMRC "Declaration for Fit and Proper Person" when taking up office.

The overall financial state of the Parish remains unclear. During 2022 we need to be careful with our limited financial resources.

We would like to thank everyone for their continued support.

Reserves Policy

The Charities Act requires that the PCC has a reserves policy to cover future short falls in income or unexpected expenditure. As the PCC's income is all unsecured, the reserve is set to at least 6 months expenditure as unrestricted funds.

In addition, as the church is an historic building, designated funds need to be reserved to cover work identified in the periodic quinquennial inspection.

The PCC agreed that the reserves should be £6,000 but to increase this, when able, to cover a 6-month period for expenditure and £5,000 for quinquennial and emergency repairs.

The Reserves Policy will be reviewed annually.

PARISH OF ST ANDREW NORTH SWINDON

STATEMENT OF ACCOUNTING POLICIES

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable UK Accounting Standards, the Charities SORP 2005 and the Charities Act 2011, using the Receipts and Payments basis.

FUNDS

The general fund represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

STATEMENT OF ASSETS AND LIABILITIES

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities.

- Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal
- Land and buildings held on behalf of the PCC.
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities.

- Amounts owing from HMRC.
- Any other amounts owing to the PCC at 31 December.
- Closing bank balances as shown in the receipts and payments accounts.

The following liabilities recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities.

- Creditors for goods or services where the supply has been received and invoiced by 31 December

ST ANDREW NORTH SWINDON
Year Ended 31 December 2021

GENERAL FUND - RECEIPTS AND PAYMENTS ACCOUNT

	2021			2020		
Receipts	£	£	£	£	£	£
Tax Efficient Planned Giving		8,088.93			7,077.83	
Other Planned Giving		1,575.50			1,953.50	
Collections		1,560.92			616.56	
Tax Efficient Collections		<u>307.34</u>	11,532.69		<u>96.50</u>	9,744.39
Tax Recovered			2,294.55			3,121.78
Donations			3,817.09			1,434.83
Grants			1,000.00			0.00
Fund Raising			112.79			137.00
Fees	Weddings & Funerals	2,398.00			1,681.00	
	Pre-paid	<u>0.00</u>	2,398.00		<u>176.00</u>	1,857.00
Interest			0.12			1.52
Bequests			0.00			0.00
			<u>21,155.24</u>			<u>16,296.52</u>
Payments						
Fund Raising		105.46			102.10	
Grants	Christian Aid	325.25		321.75		
	Jerusalem & M E Church As	325.25		321.75		
	Childrens' Society	325.25		321.75		
	Wiltshire Historic Churches	50.00		50.00		
	National Churches Trust	50.00		50.00		
	Swindon Youth for Christ	<u>120.00</u>	1,195.75	<u>120.00</u>	1,185.25	
Parish Share		10,200.00			11,292.00	
Ministerial Expenses	Revd Sally Robertson	590.58		243.10		
	Other Clergy	<u>20.00</u>	610.58	<u>63.90</u>	307.00	
	Telephone	338.24		304.92		
	Stationery etc	<u>0.00</u>	338.24	<u>15.60</u>	320.52	
Mission	Support and Mission Costs		144.46		218.40	
	Youth & Children's Work		117.44		24.84	
Church Running Expenses	Maintenance and repairs	2,131.00		878.40		
	Pew cushions	<u>2,449.44</u>	4,580.44	<u>0.00</u>	878.40	
	Upkeep services	842.74		769.85		
	Insurance	<u>1,476.23</u>	2,318.97	<u>1,448.10</u>	2,217.95	
	Churchyard		1,250.56		1,018.56	
	Administration for PCC		391.05		411.49	
	Heating, lighting etc		<u>495.90</u>	<u>(21,748.85)</u>	<u>763.23</u>	<u>(18,739.74)</u>
Surplus/Deficit for year			£ (593.61)			£ (2,443.22)

ST ANDREW NORTH SWINDON
Year Ended 31 December 2021

RESTRICTED ACCOUNT

OLD ORGAN RESTORATION FUND - RECEIPTS AND PAYMENTS ACCOUNT
HISTORIC

Interest added for 2020 was	£	1.89
Total balance at 31 December 2021	£	1,636.00

No further activity on this account took place in 2021

DESIGNATED ACCOUNT

FUND 5 - ST ANDREW'S CHURCH - RECEIPTS AND PAYMENTS ACCOUNT
HISTORIC

The bequest came from a long standing member of St Andrew's Church with an interest in organ music

In November 2019 the PCC changed the use of the bequest for work on the churchyard wall

Interest added for 2021 was	£	6.39
Total balance at 31 December 2021	£	5,566.76

No further activity on this account took place in 2021

RESTRICTED ACCOUNT

FUND 7 - ST ANDREW'S CHURCH (Fabric) - RECEIPTS AND PAYMENTS ACCOUNT

(i) Wolfson Foundation Grant for work on St Andrew's Church roof

Interest added for 2021 was	£	4.59
Total balance at 31 December 2021	£	4,004.59

No further activity on this account took place in 2021

(ii) COVID-19 Works

Total at 31 December 2020 **£338.59** t/f to General Account in 2021

Account now closed

ST ANDREW NORTH SWINDON
Year Ended 31 December 2021
BALANCE SHEET

	General Fund	Restricted Organ	Designated Fund 5	Restricted Fund 7	Total
Balance b/f at 1 January 2021	15,897.58	1,634.11	5,560.37	4,338.59	27,430.65
t/f from COVID19 works account	338.59	0.00	0.00	(338.59)	0.00
Surplus/Deficit for year	(593.61)	1.89	6.39	4.59	(580.74)
Balance c/f at 31 December 2021	<u>£ 15,642.56</u>	<u>£ 1,636.00</u>	<u>£ 5,566.76</u>	<u>£ 4,004.59</u>	<u>£ 26,849.91</u>
Represented by:					
Lloyds Bank Account A/c (1)	7,905.21	0.00	0.00	0.00	7,905.21
Lloyds Bank Account A/c (2)	7,737.35	1,636.00	5,566.76	4,004.59	18,944.70
Nationwide Building Society A/c (1)	0.00	0.00	0.00	0.00	0.00
Nationwide Building Society A/c (2)	0.00	0.00	0.00	0.00	0.00
Cash in hand	0.00	0.00	0.00	0.00	0.00
Balance c/f at 31 December 2021	<u>£ 15,642.56</u>	<u>£ 1,636.00</u>	<u>£ 5,566.76</u>	<u>£ 4,004.59</u>	<u>£ 26,849.91</u>

Date: 21/2/22

Chairman: Sally Robertson

PCC Member: [Signature]

Date: 21/2/22

Notes

Debtors HMRC £2,118.62

Purchases during year ending 31 December 2021 Nil

Other years - A detailed inventory was taken in July 2012 recording all assets according to location and checked 30 March 2021